



## State Preschool Health & Safety Issues Complaint Form

DATE STAMP FOR OFFICE  
USE ONLY:

State law created a procedure for filing complaints concerning health and safety deficiencies in state preschool programs under certain conditions, including the option to file a complaint anonymously. However, if you wish to receive a response to your complaint, you must indicate below and provide the following contact information.

Response Requested: ☐ Yes ☐ No

Name: (Optional): \_\_\_\_\_

Mailing Address (Optional): \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number Home (Optional): \_\_\_\_\_ Cell Phone (Optional): \_\_\_\_\_

Work Phone (Optional): \_\_\_\_\_

Date of Problem: \_\_\_\_\_ School Name: \_\_\_\_\_ Principal: \_\_\_\_\_

Location of Problem (Room Number, Building, or location): \_\_\_\_\_

Course or Grade Level: \_\_\_\_\_ Teacher Name: \_\_\_\_\_

**Issues of complaint (please check all that apply):**

Health and Safety

- ☐ Outdoor shade that is not safe and in good repair
- ☐ Drinking water that is not accessible and readily available throughout the day
- ☐ Unsafe or unsanitary restroom facilities or less than one toilet and handwashing fixture for every 15 children
- ☐ Restroom facilities are not only available for preschoolers and kindergartners
- ☐ Children are not visually supervised at all times
- ☐ Indoor and outdoor space is not properly contained or fenced or does not provide sufficient space for the number of children using the space at any given time. The playground space is not safe, in good repair, or age appropriate.

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation:

---

---

---

---

---

Please file this complaint at the following location(s): Principal's Office and/or mail to Early Childhood Education, Palm Springs Unified School District, 150 District Center Drive, Palm Springs, CA 92264. The telephone number is (760) 883-2703 and the fax number is (760) 325-8724.